

SAUNDERS SUPPLY CO.
ADMINISTRATIVE RECORD FILE *
INDEX OF DOCUMENTS

I. SITE IDENTIFICATION

1. Report: Preliminary Assessment of Saunders Supply Company, Virginia Site 121, prepared by Virginia State Health Department, 8/84. P. 100001-100027.
2. Report: A Field Trip Report for Saunders Supply Company, prepared by NUS Corporation, 12/20/85. P. 100028-1000471.

* Administrative Record File available 3/7/90, updated 5/22/91, 5/23/91, 11/18/91, 8/3/96, 2/19/97, and 1/17/00.

II. REMEDIAL ENFORCEMENT PLANNING

1. Letter to Mr. Parker D. Howell, Jr., Saunders Supply Company, from Mr. Roland Schrecongost, U.S. EPA, re: 104(e) request for information, 8/29/86. P. 200001-200003.
2. Partial letter to Mrs. Pamona P. Howell, Saunders Supply Company, from Mr. Stephen R. Wassersug, U.S. EPA, re: Notification of potential liability, 7/31/87. P. 200005-200005.
3. Partial letter to Mr. Parker D. Howell, Jr., Saunders Supply Company, from Mr. Stephen R. Wassersug, U.S. EPA, re: Notification of potential liability, 7/31/87. P. 200006-200006.
4. Partial letter to Mr. T.A. Saunders, Sr., Saunders Supply Company, from Mr. Stephen R. Wassersug, U.S. EPA, re: Notification of potential liability, 7/31/87. P. 200007-200007.
5. Letter to Mrs. Georgia T. Saunders, Saunders Supply Company, from Mr. Stephen R. Wassersug, U.S. EPA, re: Notification of potential liability, 7/31/87. P. 200008-200012.

III. REMEDIAL RESPONSE PLANNING

1. Report: Saunders Supply Company, Inc. (RI/FS) Work Plan, prepared by Keystone Environmental Resources, Inc., 1/88. P. 300001-300523.
2. Letter to Mr. William Hagel, U.S. EPA, from K.C. Das, Virginia Department of Waste Management, re: Steps taken to initiate contract agreement for model calibration, 6/21/89. P. 300524-300528. A letter regarding a proposal for Numerical Modeling Groundwater Contamination and nine month budget summary are attached.
3. Letter to Dr. Kumar, Groundwater and Environmental Services, Inc., from Mr. Joseph F. Pearson, Ecology and Environment, Inc., re: Request for information concerning site work to be performed, 8/29/89. P. 300529-300530.
4. Memorandum to Mr. Andy Palestini, U.S. EPA, from Mr. Fred Sturniolo, U.S. EPA, re: Review of the Scope of Work for monitoring well installation, 8/31/89. P. 300531-300533.
5. Letter to Mr. Joseph F. Pearson, Ecology and Environment, Inc., from Dr. S. Kumar, Groundwater and Environmental Services, Inc., re: Notification of the start date for site work, 9/1/89. P. 300534-300535. A list of equipment is attached.
6. Letter to Mr. Andrew Palestini, U.S. EPA, from Mr. David O. Ledbetter, Hunton & Williams, re: Concerns about drilling through a clay layer at the site, 9/5/89. P. 300536-300537.
7. Letter to Mr. Andrew Palestini, U.S. EPA, from Ms. Nora M. Okusu, Virginia Department of Waste Management, re: Transmittal of the proposed Modeling Schedule, 9/13/89. P. 300538-300539. The proposed Modeling Schedule is attached.
8. Letter to Mr. Andrew Palestini, U.S. EPA, from Mr. Fred J. McKosky, Ecology and Environment, Inc., re: Comments regarding multiphase modeling of the

groundwater contaminants at the Saunders site,
10/27/89. P. 300540-300540.

9. Report: Saunders Supply Company, Inc., Remedial Investigation and Feasibility Study (RI/FS) Work Plan, prepared by Ecology and Environment, Inc., 11/89. P. 300541-300691.
10. Report: Project Operations Plan, Saunders Supply Company, Remedial Investigation/Feasibility Study (RI/FS) Alternative Remedial Contracts Strategy (ARCS) Region III, prepared by Ecology and Environment, Inc., 11/89. P. 300692-301070.
11. Report: Remedial Investigation Report, Saunders Supply Company, Alternative Remedial Contracts Strategy (ARCS), Region III, Volume I, prepared by Ecology and Environment, Inc., 5/91. P. 301071-301497.
12. Report: Remedial Investigation Report, Saunders Supply Company Alternative Remedial Contracts Strategy (ARCS), Region III, Volume II: Appendices, prepared by Ecology and Environment, Inc., 5/91. P. 301498-302047.
13. Proposed Plan, Saunders Supply Company Site, Chuckatuck, Virginia, prepared by U.S. EPA, 5/91. P. 302048-302062.
14. Report: Feasibility Study Report, Saunders Supply Company Alternative Remedial Contracts Strategy (ARCS), Region III, prepared by Ecology and Environment, Inc., 5/91. P. 302063-302303.
15. Letter to Mr. Andrew Palestini, U.S. EPA, from Mr. William E. Harrell, City of Suffolk Department of Public Utilities, re: Review of an EPA report, 6/21/91. P. 302304-302305.
16. Report: Comments on the Saunders Supply Remedial Investigation/Feasibility Study, prepared by Russnow, Kane, & Associates, Inc., 7/18/91. P. 302306-302318. The following are attached:

a) a Report of Analysis table;

- b) a letter regarding sampling of land near the site;
 - c) an arsenic concentration table;
 - d) a site map.
- 17. Letter to Ms. Francesca Di Cosmo and Mr. Andrew Palestini, U.S. EPA, from Mr. Frank A. Spady, Jr. Spady & Spady, re: Comments on the Proposed Plan, 7/18/91. P. 302319-302321.
- 18. Report: Comments on the Risk Assessment Contained in the Remedial Investigation Report for the Saunders Supply Company, prepared by Environ Corporation, 7/19/91. P. 302322-302355.
- 19. Letter to Mr. Andrew Palestini, U.S. EPA, from Mr. David O. Ledbetter, Hunton & Williams, re: Comments on the proposed Remedial Action Plan, 7/20/91. P. 302356-302361.
- 20. Record of Decision, Saunders Supply Company, prepared by U.S. EPA, 9/30/91. P. 302362-302445.
- 21. Letter to Mr. Abraham Ferdas, U.S. EPA, from Mr. James Adams, Virginia Department of Environmental Quality, re: Notification that soils treated to site-specific health-based levels protective of human health and the environment may be backfilled on-site, 7/15/93. P. 302446-302452. The following are attached:
 - a) An Administrative Review regarding backfilling of soil for similarly contaminated site;
 - b) An October 8, 1992, letter to Mr. Thomas Voltaggio, U.S. EPA, from Mr. William Woodfin, Virginia Department of Waste Management;
 - c) A September 3, 1992, letter to Mr. William Woodfin, Virginia Department of Waste Management, from Mr. Thomas Voltaggio, U.S. EPA;

d) an envelope.

22. Letter to Ms. Linda Thomas, Ecology and Environment, from Mr. Andrew Palestini, U.S. EPA, re: Transmittal of inorganic data validation report for the site and responses to issues raised at a September 20, 1995, meeting and in Ms. Thomas's letter of November 9, 1995, 12/8/95. P. 302453-302517. The report and a December 5, 1995, transmittal memorandum are attached.
23. Handwritten memorandum to Mr. Andrew Palestini, U.S. EPA, from Ms. Linda Thomas, Ecology and Environment, re: Transmittal of rough cost estimates, 2/1/96. P. 302518-302521. The handwritten cost estimates
and December 21, 1995, letter to Ms. Thomas from Mr. Timothy Schenk, Rollins Environmental Services, Inc., are attached.
24. Letter to Mr. Andrew Palestini, U.S. EPA, from Ms. Linda Thomas, Ecology and Environment, re: Recommendation of offsite soil incineration as a possible alternative to onsite treatment, 3/12/96. P. 302522-302524.
25. Letter to Mr. Andrew Palestini, U.S. EPA, from Ms. Linda Thomas, Ecology and Environment, re: Outline of cost estimates for offsite soil incineration and request for direction from U.S. EPA regarding how to proceed, 3/19/96. P. 302525-302525.
26. Letter to Ms. Linda Thomas, Ecology and Environment, from Mr. Andrew Palestini, U.S. EPA, re: Authorization to revise the design for the site to include offsite soil incineration, 3/21/96. P. 302526-302537.
27. Report: Trip Report for the Saunders Supply Company Site, prepared by Roy F. Weston, Inc., 5/1/96. P. 302528-302562. A June 3, 1996, transmittal letter is attached.
28. Proposed Plan, Saunders Supply Company Site, 8/96. P. 302563-302573.

Record of Decision Amendment

29. Record of Decision Amendment, Saunders Supply
Company, 9/27/96. P. 302574-302594.

30. Preliminary Close Out Report, Saunders Supply
Company, 12/17/99. P. 302595-302601.

V. COMMUNITY INVOLVEMENT

1. Report: Community Relations Plan Saunders Supply Company Remedial Investigation/Feasibility Study (RI/FS) Alternative Remedial Contracts Strategy (ARCS) Region III, prepared by Ecology and Environment, Inc., 3/89. P. 500001-500031.
2. Report: Saunders Supply Company Public Information Meeting, prepared by Ecology and Environment, Inc., 4/4/89. P. 500032-500056. Four copies of overheads from presentations, a list of questions and answers, and a mailing list/sign-in sheet are attached.
3. Report: Community Relations Plan for the Saunders Supply Company Site, prepared by Dynamac Corporation, 5/14/91. P. 500057-500103.
4. Handwritten letter to Mr. Andrew Palestini, U.S. EPA, from Ms. Juliane Beatty, re: Comments on the clean-up of land contaminated by the Saunders Supply Company, 6/10/91. P. 500104-500107. An envelope is attached.
5. Letter to Mr. Andrew Palestini, U.S. EPA, from Mr. C.L. Willis, re: Opposition to the proposed expenditures for the site, 6/14/91. P. 500108-500108.
6. Letter to Mr. Tim Longe, Virginia Department of Waste Management, from Mr. Harold U. Blythe, Bank of Suffolk, re: Comments on the RI/FS, 6/25/91. P. 500109-500110.
7. Letter to Mr. Andrew Palestini, U.S. EPA, from Mr. Randy Davis, Hampton Roads Chamber of Commerce, re: Support for the Saunders Supply Company, 6/26/91. P. 500111-500111.
8. Letter to Mr. Andrew Palestini, U.S. EPA, from Mr. Richard A. Davis, re: Opposition to the proposed expenditures for the site, 7/5/91. P. 500112-500116. Two newspaper articles and a cartoon are attached.

9. Letter to Ms. Grancesca Di Cosmo [sic] and Mr. Andrew Palestini, U.S. EPA, from Mr. Jesse D. Williams, re: Objection to the proposed cleanup, 7/17/91. P. 500117-500118.
10. Letter to Mr. Andrew Palestini, U.S. EPA, from Dixon W. Tucker, re: Comments on the Saunders Supply Site, 7/18/91. P. 500119-500119.
11. Letter to Mr. Andrew Palestini, U.S. EPA, from Mr. Michael D. Reed, re: Comments on the remedial alternatives and the preferred remedy, 7/19/91. P. 500120-500122.
12. Letter to Mr. Andrew Palestini, U.S. EPA, from Mr. Mills E. Godwin, Jr., re: Comments on behalf of the Saunders Supply Company in regard to problems with EPA, 7/19/91. P. 500123-500126.
13. Letter to Mr. Andrew Palestini, U.S. EPA, from Mr. J. Wayne Melchor, re: Comments on EPA's proposed actions for the site, 7/19/91. P. 500127-500131.
14. Letter to Mr. Andrew Palestini, U.S. EPA, from Ms. Dorothy Davis, re: Submission of petitions concerning the proposed clean-up, 7/22/91. P. 500132-500174. Twenty-one petitions with signatures are attached.